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# Xiomara Lara

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## SKILLS

I am always eager to learn new things and am the first one to jump on any opportunity. I have worked with my father in construction, he is contacted every few months for repair work or a project that needs to be done and he brings me with him to help.

## EXPERIENCE

### **East Valley Animal Shelter, Van Nuys** – *Volunteer*

March 2019 – January 2020

- Worked with both cats and dogs.
- Cleaned the kennels and fed the animals regularly.
- Helped people with adoptions and finding the right home for the animals.

### **SMC Sustainability, Santa Monica** – *Recycler*

January 2020 – April 2020

- Collected recycling from campus buildings and offices.
- Sorted through and properly placed items in designated recycling bins.
- Heavy lifting and working in all kinds of weather.
- Made presentations while working from home.

### **Carl's Jr., North Hills** – *Cook*

July 11, 2020 – February 6, 2021

- Cooked all frying products as well as the hamburgers.
- Cleaned the kitchen paying attention to detail.

### **The Sushi by Jin, North Hollywood** – *Server*

February 15, 2021 – Present

- Greet and attend to the customers when they enter the restaurant.
- Take orders and serve them to the customers.
- Prepare restaurant tables with attention to detail and sanitation.
- Run food and bus tables.
- Issue bills to customers and accept payment.
- Head server and responsible for training new employees.

## EDUCATION

**Birmingham Community Charter High School, Lake Balboa** — *Diploma*

August 2014 – May 2018

**Santa Monica College, Santa Monica**

August 2019 – Present

Major: General Education

## ACHIEVEMENTS

- American Red Cross CPR/First-Aid/AED Certified.