

# Jamal Finley

Los Angeles, CA 90012

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Seeking a position in a growth oriented company that utilizes my skills.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

## Work Experience

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### **Field Technician**

Peloton - Richmond, CA

January 2019 to September 2019

Service peloton bikes

Home delivery

Assemble bike

Go over product

### **Guest Service Agent**

Marriott International, Inc.

December 2018 to June 2019

### **Ramp Agent/Baggage Handler**

McGee Air Services - San Francisco, CA

October 2017 to December 2018

Baggage handle , water and air service , operate equipment

### **Flex Officer**

Securitas - San Francisco, CA

August 2017 to January 2018

### **Production Associate**

TESLA MOTORS - Fremont, CA

October 2016 to September 2017

Trim 2 associate

Transporting vehicles and parts. 1. Bcm Connection

2.charger hoses clamp

3. liftgate lamp

4.Falcon door connections

5. Seatbelts

6.Ibooster

### **Sales Associate and Cashier**

Finish Line (located inside Macy's) - San Leandro, CA

June 2016 to September 2016

customer service  
cash handling  
stocking  
customer interaction  
sales

### **Customer Service Representative**

R & L Carriers - San Lorenzo, CA  
September 2015 to December 2015

#### Responsibilities

Answer phone, problem solve, customer interaction, setup appointment, email, critical thinking, type 30 wpm, ship with fedex, ups shipments

Skills Used  
Data entry

### **Order Picker**

Dealer Tire - Hayward, CA  
November 2014 to September 2015

#### Responsibilities

- Take and understand orders from the shipping desk for pulling merchandize from storage and pallets
- Ensure that a quality check is performed on all order papers
- Address any misprints, false quantities and closed carton orders
- Check merchandise in the storage area by verifying lot and item numbers
- Pull orders according to the order form and recheck them to ensure accuracy
- Inspect items for quality and quantity and any evidence of dust, paint or dents
- Ensure that any product not up to the quality mark are reported to the floor supervisor
- Transport pulled items from the storage area to the shipment pallet by using forklifts and other moving equipment
- Wrap or box items according to instructions provided
- Mark fragile items properly in stenciled ink to ensure their safety during transport
- Place destination information on packed items such as name, address and lot numbers
- Ensure that all places on the box form are filled out accurately
- Pull off any old or not needed stickers from boxes and make sure that they are discarded properly
- Ensure that boxed items are loaded on to trucks or delivery vans in a neat and safe manner

### **Apparel Processor**

Sears Outlet - San Leandro, CA  
September 2014 to November 2014

#### Responsibilities

Shipping and recovering, Sorts through all donated clothing and accessories: hangs clothing, prepares clothing for pricing, and prices clothing; stocks retail floor and keeps clothing racks and floor neat, clean and organized.

### **Warehouse Associate (Temp)**

CORSAIR WAREHOUSE - Hayward, CA  
May 2014 to July 2014

Inventory, scanning, quality control, packaging, moving pallets, & checking parts  
Shipping and receiving

### **Package Handler/Sorter**

Ups - Oakland, CA

October 2012 to January 2013

#### Responsibilities

Working on conveyor belts, operating on machinery/elevators, package handling, working on a ball mat with rollers, entering ULD's into trailers & on flatbed surfaces.

### **Warehouse Worker**

GSC Logistics - Oakland, CA

May 2012 to October 2012

#### Responsibilities

Stacking boxes, sorting boxes, building walls, working inside trailers, shipping and receiving

### **Courtesy Clerk/Cashier**

Safeway - San Lorenzo, CA

October 2010 to December 2010

#### Responsibilities

Bagging, collecting carts, and janitorial work

## Education

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### **Diploma**

Dewey Academy High School

2010 to 2011

## Skills

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- Cherrypicker (1 year)
- electric pallet jack (2 years)
- stand up forklift (Less than 1 year)
- Electrical
- Microsoft Word
- Maintenance
- MS Office
- Networking
- Microsoft Office (10+ years)
- Communications (10+ years)
- Administrative Experience (7 years)
- Computer Skills (6 years)
- Commercial Driving Experience (4 years)
- Customer Service (10+ years)

- Driving Experience (5 years)
- Courier (3 years)
- Word Processing
- Delivery Driver Experience
- Guest Services
- Custodial Experience
- Security
- Troubleshooting
- Quality Inspection
- Load & Unload
- Mac OS (2 years)
- Management
- Sales administration

## Certifications and Licenses

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### **Driver's License**

August 2014 to Present

## Assessments

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### **Front Desk Agent (Hotel) — Completed**

February 2020

Selecting hotel rooms based on verbal requests and identifying errors in hotel data

Full results: [Completed](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

## Additional Information

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### Skills

- Excellent Organizational Skills
- Strong Customer Relations Skills
- Computer Proficiency
- Data Entry
  
- Word Processing and Typing
- Filing
- Self motivated
- Hard worker