

Re: More Positions near Anaheim

Ezra Torres <ezratorres1026@yahoo.com>

Mon 1/23/2023 3:05 PM

To: Seluvaia Fonua <Seluvaia.Fonua@theservicecompanies.com>

VALIDATE: 1) sender email suffix logical?; 2) language spelling/context appropriate? consider clicking if; immediately following a meeting/discussion. Research further if; 1) sent out of the blue even from a trusted person; 2) suspicious link content. **SUSPICIOUS:** create new message to sender, do not reply, and seek validation if suspicious. Trusted sender? add them to our trusted list, <https://tsc.fyi/TrustedSender>

Ezra Torres

ezratorres1026@yahoo.com

+1 747 282 8817

Work Experience

Machine Operator

Moeller Manufacturing of Bristol Industries CAM Aerospace - Brea, CA June 2021 to January 2023

- Perform basic maintenance, cleaning & upkeep on equipment, machinery, tooling & work area (5S System). Read job specifications to determine machine adjustments and material requirements. Set stops or guides to specified length as indicated by scale, rule, or template. Position work piece against stops or align layout marks with die or blade. Push button or depress pedal to activate machine. Observe machine operation to detect work piece defects or machine malfunction. Measure work piece dimensions to determine accuracy of machine operation. Validate and record product dimensions to ensure part conforms to all required specifications. Remove burrs, sharp edges, rust, or scale from work piece through honing.
- Use measuring instruments such as verniers and gauges, to measure material, make necessary adjustments to ensure quality parts. Operate hand tools in order to make adjustments for set up. Select correct tooling, ensure correct open height tonnage and weld settings, clean tooling, and adjust as needed. These activities may be performed up to 10 times per day.

Shipping and Receiving Clerk

Capstone Logistics, LLC - Riverside, CA February 2021 to September 2021

- Provide administrative and clerical support to Capstone site management and corporate office • Perform data entry of daily information into Capstone systems
- Prepare and make bank deposits
- Prepare shipments to corporate office and receive and distribute return communications
- Other duties as assigned

Amazon Delivery Driver

Jeronimo Logistics - Mission Viejo, CA August 2020 to February 2021

- Conduct inspections of vehicle before departing to deliver goods
- Pack and load products onto vans according to the company's specifications
- Safely drive and operate your delivery vehicle

- Use a handheld device for routing information and customer delivery information • Deliver orders to customers on assigned routes
- Navigate a variety of routes throughout the delivery area
- Maintain ongoing communication with route dispatcher
- Lift packages up to 50 pounds
- Able to get in and out of the van and walk up and down stairs throughout shift

Leasing Agent/Receptionist

Coastline Communities - Virginia Beach, VA October 2017 to August 2020

- Meeting potential renters and guiding them on tours of available units. Following up on leads for potential renters
- Performing background checks, credit checks and other responsibilities to see if prospective renters are qualified
- Preparing leasing documents for potential renters using property standards and regulations. Organize and review all lease signing contracts, documents and materials to ensure a seamless process for the applicants.
- Handling the collection of rent payments, security deposits and application fees
- Keeping residents informed of any changes to rental agreements or upcoming property issues
- Building a rapport with current tenants to give them personalized service
- Keeping an eye on community facilities such as mailrooms, fitness centers and laundry rooms
- Managed the client relationship from initial inquiry through negotiation, closing, and signing of leases. • Conducted all functions necessary to close the sale, including generating new leads and conducting tours.
- Marketed the brand to increase online and in-person traffic by maintaining a visible on key aggregated and partner sites.

Waitress/Server

Bahama Breeze - Virginia Beach, VA October 2014 to February 2018

- Prepare tables by setting up linens, silverware and glasses • Provide excellent customer services
- Always strive towards best customer satisfaction
- Greet customers and present menus
- Inquire about potential food allergies to elevate dining experience
- Make suggestions based on their preferences
- Take and serve food/drinks orders
- Check customers' IDs to ensure they meet minimum age requirements for consumption of alcoholic beverages
- Up-sell when appropriate
- Arrange table settings
- Keep tables clean and tidy at all times
- Check products for quality
- Deliver checks and collect payments
- Cooperate and communicate with all serving and kitchen staff
- Adhere to all relevant health department rules/regulations and all customer service guidelines

Retail Sales Associate/Cashier

White House Black Market - Virginia Beach, VA December 2014 to October 2016

- Greeting customers when they walk through the door
- Building rapport through conversation and honest recommendations
- Ringing up sales and arranging for delivery or pick-up of the customer's order if needed

- Inviting customers to search the company's website for coupons and other ways to save money
- Informing customers of any extra charges if necessary
- Inviting the customer to join a loyalty program if there is one
- Assisting in maintaining the back stock room and setting up merchandise displays on the sales floor
- Collaborating with fellow team members to keep the sales floor area clean and organized at all times

Education

GED

Lake Taylor High School

September 2013 to December 2013

On Jan 23, 2023, at 2:26 PM, Seluvaia Fonua <Seluvaia.Fonua@theservicecompanies.com> wrote:

Hello Ezra,

We are in need of Servers for an event this week, but I do not see any Table Service Experience on your resume. Have you worked for a restaurant or done catering events serving tables? If so, are you able to provide an updated resume with your experience ASAP as we need workers this week?

Thank you,

Seluvaia Fonua

Talent Acquisition Coordinator

The Service Companies

2900 Monarch Lake Boulevard - Suite 202 | Miramar, FL 33027

P: 404.520.3850

E: seluvaia.fonua@theservicecompanies.com



From: Ezra Torres <ezratorres1026@yahoo.com>

Sent: Saturday, January 21, 2023 10:31 AM

To: Seluvaia Fonua <Seluvaia.Fonua@theservicecompanies.com>

Subject: More Positions near Anaheim

Good morning Seluvaia, I wanted to know if there are more position available within a 25 mile distance of Anaheim that are available? I not only have waitressing, cashiering, and

dishwashing experience but also warehouse/machine operator experience. If the work is split up based on the type of work, how can I be sent other jobs that still apply to my work experience?