

Asya Frazier Williams

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Work Experience

Barista

HillTop Coffee Shop-Inglewood, CA

June 2021 to October 2022

- Take customer orders tailored to the customer's preferences.
- Operate the cash register, collect payments and provide accurate change.
- Wash dishes and restock the bar line for continued fast service.
- Clean and sanitize, stay up to date on and provide product knowledge.

Beauty Advisor

Glow & Flow-Inglewood, CA

January 2021 to April 2021

- Evaluated client hair type, recommended appropriate products to meet customers' individual needs.
- Interacted with customers and assessed their beauty goals.
- Performed makeover, taught makeup techniques, and offered beauty tips.
- Stocked shelves and kept counter and display areas clean.

Cashier

Ralphs Grocery Store-Marina del Rey, CA

December 2018 to October 2020

- Operated the cash register, collected payments and provided accurate change.
- Assisted with purchases, locating items and signing up for rewards programs.
- Welcomed customers, offered assistance to help find specific products, answered questions and offered product advice.
- Properly verified customers identification for alcohol or tobacco purchases.
- Maintained a clean work environment, organized food displays, and stocked shelves.
- Leverage strong multitasking skills to manage customer service.

Office Assistant

LA County In Home Health Services-Los Angeles, CA

June 2016 to August 2018

- Filed and retrieved records to support business needs.
- Supported office needs including taking messages, scanning documents, and routing business correspondence.

- Managed building access by supplying key cards to employees and visitors.
- Organized files, faxed reports and scanned documents to bolster organizational workflow.

Skills

- Cashiering (5 years)
- Barista experience (1 year)
- Computer skills (2 years)
- Food service (4 years)
- Cash management (5 years)
- Office management (1 year)
- Organizational skills (4 years)
- Merchandising (4 years)
- Customer service (5 years)
- Cleaning Experience (2 years)
- Coffee Experience (1 year)
- Host/Hostess (1 year)
- Microsoft Word
- English
- Microsoft Outlook