

Jazzen Burks

Professional Agent Of Service

Glendale, CA 91204

jazzenburks023ikhk_2iy@indeedemail.com

+1 323 387 4455

Committed and dependable customer service associate with experience in Janitorial duties, Front Desk, Cook (fry, grill, prep, catering), Warehouse associate (unloading, order puller, labor). Valued for impeccable standards in maintaining and cleaning, Sanitizing ,keeping areas tidy and presenting a pleasant environment for hotels guest, clients, and customers.

Authorized to work in the US for any employer

Work Experience

Dishwasher

Blaqhausnoho - North Hollywood, CA

April 2023 to Present

Hand washed dishes, pot and pans, trays, also utilized dishwasher for pans. I cleaned and sanitized prepped area. Swept the line, mopped floors, cleaned walls and bathrooms.

Dishwasher

Olive Garden - Glendale, CA

February 2023 to March 2023

Sanitized, cleaned, and maintained the kitchen, and restroom area. Washed dishes, cleaned dishwasher out, sinks, and floors. Kept trash cleared out, clean, and sanitized. Assisted with food prep in the early mornings when needed.

Dishwasher

P.F. Chang's - Los Angeles, CA

October 2022 to January 2023

Manually wash dishes as well as load and unload dishwasher. Unload delivery trucks and stocked the orders. Clean out food from dishwasher, sweep and mop floor, and take out the trash. Trained new utility workers.

Cashier/Cook

Kingdom Builders Church - Las Vegas, NV

January 2018 to May 2022

- Greeting customers as they enter the property
- Helping with visual merchandising/restocking as needed
- Working with Store Managers to determine the best means to keep the customers informed and engaged

Order Picker

99 Cents Only Store Distribution Center - Los Angeles, CA

June 2015 to December 2017

- Responsibilities are picking orders using technical RF device & headset
- Used forklifts, pallets jacks and other warehouse equipment, wrapping pallet
- Loading orders onto trucks and shipping containers, organizing incoming stock and putting the appropriate labels on outgoing parcels.

Guest Room Attendant

Tru by Hilton - Lafayette, LA

August 2013 to March 2015

As a Guest room attendant I reported to the floor supervisor. My job duties; Clean all guest rooms, change guestroom and bathroom linen. Fully restocked bathrooms for guest. I made all guest room beds. Replenished guest room supplies. Answered guest requests promptly on the floor. I was responsible for washing guest bed linen and replacing with clean bed linen. I replenish maids cart with supplies for the next shift and arranged and restocked the pantry with linen and supplies. I checked and ensured that all guestrooms, public areas, back of the house areas are clean and well maintained.

Skills

- Guest Services
- Host/Hostess
- Host/hostess experience (4 years)
- Cleaning (5 years)
- Warehouse experience (5 years)
- Cash handling (2 years)
- Restaurant experience (7 years)
- Communication skills (5 years)
- Landscaping (2 years)
- Serving Experience
- Laundry
- Busser
- Cashiering
- Customer service
- Food service

Languages

- English - Expert

Certifications and Licenses

Food Handler Certification

Assessments

Warehouse safety — Proficient

December 2022

Using safe practices in a warehouse setting

Full results: [Proficient](#)

Cooking skills: Basic food preparation — Proficient

December 2022

Preparing food, using cooking equipment, and converting ingredient measurements

Full results: [Proficient](#)

Work motivation — Proficient

September 2022

Level of motivation and discipline applied toward work

Full results: [Proficient](#)

Work style: Reliability — Proficient

June 2022

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Proficient](#)

Customer focus & orientation — Proficient

June 2022

Responding to customer situations with sensitivity

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.