

Randisha Johnson

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Authorized to work in the US for any employer

Work Experience

Housekeeper

Hilton - Philadelphia, PA

January 2023 to June 2023

Cleaning 13-17 suites daily.

Direct Service Worker

AUCP - Johnstown, PA

March 2022 to December 2022

administering medication, preparing meals, assisting with personal hygiene, performing minor housekeeping, and keeping your client company

PCA Personal Care Assistant

Atrium - Johnstown, PA

July 2021 to January 2022

Daily living care for seniors including feeding and bathing. Stopped job due to inadequate child care reasons since resolved.

Home Health Aide

Integrity Home Care and Hospice - Johnstown, PA

April 2020 to May 2021

- Cleaning of home
- changing
- meal prep
- laundry
- companion

Sales Associate

Walmart - Johnstown, PA

August 2018 to November 2018

Upkeep of sales floor. Restocking and clean up when needed. Ensuring product location for customer convenience.

Crew Member/Cook

Wendy's - Philadelphia, PA

May 2016 to July 2017

Responsibilities

Prepare customer order. Complete monetary transactions and keep record of inventory. Daily up keep of front and dining area.

Accomplishments

I helped to keep my shift running on time and productive by utilizing my training as well as time management skills.

Skills Used

Time management

Multi tasking

Leadership

EVS Attendant

Valley Forge Casino Resort - King of Prussia, PA

August 2016 to December 2016

Cleaning and upkeep of hotel common space. Reporting to manager as needed. Stock and replenishing of linen and closet supplies.

Cashier/Customer Service

Aramark - Philadelphia, PA

February 2015 to June 2016

Responsibilities

Taking customer order and completing monetary transactions.

Accomplishments

I helped to maintain customer satisfaction by making sure to help customers in a timely fashion.

Skills Used

I utilized time management skills and being able to keep a chill head under pressure.

Sales Associate/Customer Service

Wawa - Media, PA

June 2014 to January 2015

Responsibilities

Prep and upkeep of front and deli foods. Handling of smoothie and milkshake machines.

Accomplishments

I helped to keep my shift running smoothly by making sure I did my job on time and correctly with no supervision.

Secretary/Receptionist

Bible Way Baptist Church - Philadelphia, PA

June 2011 to September 2012

Responsibilities

Answering and delivering phone calls.

Running errands.

Typing, filling, faxing and copying.

Taking messages.

Receiving packages.

Accomplishments

I helped my employers get their work done on time and proficiently.

Skills Used

Time management

Multi tasking

Calm under pressure

Education

High school or equivalent

Overbrook High School

Skills

- Office Management, Excel, Power point, Microsoft Office (3 years)
- CSR
- Customer Care
- Customer Service
- Call Center
- Customer Support
- Senior Care
- Environmental Services
- Home Care
- Laundry
- Meal Preparation
- Hospital Experience
- Cleaning Experience
- Caregiving
- Home health
- Hospital experience

Certifications and Licenses

Entry Level Clerical Position 1

June 2017 to June 2018

Civil Service test

CPR Certification

First Aid Certification

Temporary Nurses Aid

Present

Assessments

Scheduling — Proficient

March 2023

Cross-referencing agendas and itineraries to avoid scheduling conflicts

Full results: [Proficient](#)

Cleaner fit — Proficient

February 2022

Measures the traits that are important for successful cleaners

Full results: [Proficient](#)

Home health aide skills — Proficient

October 2020

Providing care to patients in a home setting

Full results: [Proficient](#)

Warehouse safety — Proficient

April 2023

Using safe practices in a warehouse setting

Full results: [Proficient](#)

Security guard skills — Proficient

July 2023

Assessing risks, enforcing security standards, and handling complaints

Full results: [Proficient](#)

Customer focus & orientation — Proficient

February 2023

Responding to customer situations with sensitivity

Full results: [Proficient](#)

Work style: Reliability — Proficient

October 2021

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Proficient](#)

Work motivation — Proficient

October 2020

Level of motivation and discipline applied toward work

Full results: [Proficient](#)

Call center customer service — Proficient

March 2023

Demonstrating customer service skills in a call center setting

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.