

Grace King
63564 Brahma ct. S., Bend OR 97701
541-647-0596 ~ gmking77@gmail.com

Skills Summary

- Excellent written and oral communication and problem-solving skills
 - Previous temporary event experience
 - Spanish language ability, written and verbal
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Professional Experience

2021 - Present

Private Piano Teacher, Self Employed

Piano and music instructor

- I currently manage a medium-sized studio and hold yearly recitals
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1/2018 - 7/2021

Trader Joe's - Bend, OR 541-312-4198

Crew

- Excellent and friendly customer service, working the sales floor and cash registers.
 - Writing daily orders for various departments in the store.
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6/6/17- 8/17/17 and 6/8/13 – 8/16/13

Global Leadership Adventures - 858-771-0645

International Program Director – Cusco, Peru and La Cruz, Costa Rica

- Responsible for large group travel logistics, curriculum development, and care and safety of students and international staff during seasonal adventure travel/service learning program
 - Liaison between local staff and international staff
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4/11/14 – 5/20/17

Natural Grocers - Bend, OR, 541-647-0200

Department Manager, assistant receiver, general staff

- Responsible for orders, inventory, and bringing in new products.
 - Responsible for leading and training staff, and opening and closing the store
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5/28/11-6/1/13 Bend, Oregon

New Leaf Academy of Central Oregon - Bend, OR 541-318-1676

House Staff

- Care and supervision of at-risk youth in a therapeutic setting
 - Following through on individual student treatment plans, mediating crisis situations
 - Accurate logging of daily events, clear communication with therapists and other staff
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Education

2009 Graduate, Bend Oregon

Oregon State University – Cascades Campus

- B.A. Liberal Studies with Communication Focus and Spanish Minor