

Shannon Duran

Eugene, OR

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Work Experience

Housekeeping

Self employed - Eugene, OR

June 2022 to Present

- Worked as housekeeper in a home and vacation rentals
- Removed trash
- Helped with laundry
- Kept items properly stocked
- Sanitized (area or item|rooms|bathrooms|counters|equipment)
- Washed dishes
- Cleaned windows
- Shampooed carpets and upholstery

Substitute classroom assistant

CORVALLIS MONTESSORI - Corvallis, OR

April 2019 to August 2022

Aid in classroom management with children ages 15 months - 6 years with an average of 15 students per classroom.

Head Preschool Teacher, Curriculum Developer

KIDDZ INC - Eugene, OR

May 2015 to June 2019

Taught in preschool classroom, trained new staff, developed and implemented curriculum, facilitated classroom activities, consistently communicated with parents to report on student's behaviors and development, kept attendance records and aided in daily staffing schedule, prepared and served lunches and snacks, exceeded in classroom organization and maintenance.

I am a step 8 on the ORO

KENDAL MERCHANDISING

Costco - Albany, OR

April 2019 to May 2019

Floral Merchandiser

Built and maintained holiday displays, filled merchandise as needed, aided customers in their purchases, kept inventory of back stock, aided in maintaining freshness and care of the flowers on display.

Customer Service Attendant, Cashier

WINCO FOODS - Corvallis, OR

February 2008 to April 2014

Provided quick and efficient customer service, stocked shelves, handled cash, cashed checks, kept records, created orders, tracked inventory, quality assurance, and worked with safety committee to ensure a safe environment for customers and co-workers.

Education

Linn-Benton Community College - Albany, OR

2006 to 2008

High School Diploma

NAZARENE CHRISTIAN SCHOOL - Philomath, OR

August 2006

Skills

- Classroom Management
- Curriculum Development
- Childcare
- Laundry
- Time Management
- Organizational Skills