

# Freedom Browne

Springfield, OR 97478

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## Work Experience

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### **Dog walking and grooming**

Rover, Self - Eugene, OR

October 2021 to Present

This job consisted of: Managing clients and customer service, Scheduling, Animal handling, Animal grooming, Advertisement, Dog walking, Pet sitting, Animal CPR and resuscitation, Managing Dietary needs.

### **Freelance Graphic Designer**

Self-Employed - Springfield, OR

February 2014 to Present

This job is comprised of: Graphic design, Digital Media, Traditional Media, Managing clients and services, Advertisement.

### **Veterinary Assistant/Receptionist**

W 1st Ave Spay and Neuter Clinic - Eugene, OR

February 2023 to April 2023

Temp. Job through a Looking Glass job program that included: Cash Handling, Animal Handling to and From Surgical Suite, Surgical prepwork, Animal exams, Janitorial Work, Sanitization, laundry, Medication Distribution and Labeling, General Upkeeping.

### **Library Assistant**

Churchill High school - Eugene, OR

December 2017 to October 2018

This semester long job entailed: Managing inventory space, Sanitizing public spaces, delivery, customer service, Order picking, Labeling, and systemizing literature.

### **Carnival Worker.**

camp cedar ridge - Vernonia, OR

August 2017 to August 2017

This week long job involved: Managing, supervising, and working in public activities, storing and retrieving items, directing patrons to correct stations and attractions.

## Education

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### **GED in GED program**

High school or equivalent - Eugene, OR

April 2022 to June 2023

## Skills

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- 4 years Graphic Design
- 1 year First Aid
- Sanitization
- 1 year Order Picking
- 8 years Inventory
- 9 years CPR/AED
- 4 years Animal Care
- 4 years Customer Service
- Library Services
- Front Desk
- Animal Handling
- Animal Care
- Pet Sitting
- Pet Grooming
- Adobe Photoshop
- Veterinary Assistant

## Certifications and Licenses

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### **First Aid Certification**

### **CPR/AED**

## Assessments

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### **Administrative assistant/receptionist — Proficient**

March 2022

Using basic scheduling and organizational skills in an office setting

Full results: [Proficient](#)

### **Typing — Proficient**

August 2022

Transcribing text

Full results: [Proficient](#)

### **Work style: Reliability — Proficient**

August 2022

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Proficient](#)

### **Front desk agent (hotel) — Proficient**

August 2022

Selecting hotel rooms based on requests and identifying errors in hotel data

Full results: [Proficient](#)

### **Retail customer service — Proficient**

August 2022

Responding to customer situations in a retail setting

Full results: [Proficient](#)

### **Call center customer service — Proficient**

August 2022

Demonstrating customer service skills in a call center setting

Full results: [Proficient](#)

### **Customer service — Proficient**

August 2022

Identifying and resolving common customer issues

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.