

DONTA LYNCH

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To secure the position to show my excellence in hospitality, managerial skills, and life knowledge. I have been involved in casinos and coastal restaurants. I have teaching experience, public speaking, and guest service experience.

EXPERIENCE

LONG-TERM SUBSTITUTE, CLARK COUNTY SCHOOL DISTRICT

9/2021- PRESENT

FOOD AND BEVERAGE MANAGER, EAST PAST SEAFOOD & OYSTER HOUSE DESTIN FL.

01/2020 – 8/2020

- Pos and scheduling, evaluating staff on performance, maintain staffing levels
- Expert in beverage, buffet, and quick service outlets, maintain inventory, control cost
- Handling customer inquiries and complaints
- Role model for employees
- Knowledge of union rules, and labor laws

01/2014 – 11/2019

FOOD AND BEVERAGE MANAGER, MGM RESORTS INTERNATIONAL CIRCUS CIRCUS

- Assistant Restaurant Manager
- Expert in beverage, buffet, and quick service outlets
- Handling customer inquiries and complaints
- Monitor staff performance and provide evaluation
- Participating in the recruiting, training, and scheduling of staff

03/2008 – 01/2014

INVENTORY CONTROL, MGM RESORTS INTERNATIONAL BELLAGIO

- Conducting cycle counts and secured keys to wine vault and other outlets
- Completed all inventory control functions
- Maintained department files, completed office reports, and data processing

02/2000 – 12/2006

ASSEMBLY JOB SETTER, GUIDE CORPORATION

- Assembled auto parts, which would be used as taillights Completed all inventory control functions
- Problem solved and repaired machines in a timely manner
- Provided regular updates to the manager of progress, issues and obstacles

EDUCATION

1996

ASSOCIATES DEGREE IN EDUCATION, VINCENNES UNIVERSITY

2007

BARTENDING LICENSE, INDIANA BARTENDING SCHOOL

2017

SUBSTITUE TEACHER LICENSE, CCSD

SKILLS

- Trained in all Computer Programs
- P&L Expert
- Serv. Safe Certified
- Detail Oriented
- Courses Taken In Counseling, Business, and Public Health