

# Keyera Mooney

Montgomery, AL 36116

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Authorized to work in the US for any employer

## Work Experience

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### **Daycare Teacher**

Kid Central- Child Care Center - Elgin, OK

September 2022 to May 2023

- As a childcare teacher I Created lesson plans, organized learning activities, developed curriculum to help toddlers and infants to grow intellectually.
- Responsible for child care ,child safety and child management to maintain a safe learning environment
- Record attendance, serving meals, and writing daily reports.

### **Certified Nursing Assistant**

Hillview Terrace Rehab Select - Montgomery, AL

July 2022 to September 2022

- As an Certified Nursing Assistant I maintained patients vital signs and weight.
- Tested urine, recording intake and output, answered call lights, and reported observations to supervisor.
- Consulted patients with weak legs and weak arms.
- Assisted patient with ADL's including bathing, Dressing, transferring, and feeding.

### **Cashier/Sales Associate**

Burlington Stores - Montgomery, AL

February 2022 to April 2022

- As a retail associate I greeted and received customers in a welcoming manner.
- Provided great customer service.
- Processes payments by totaling purchases, processing checks, cash, and store or other credit and debit cards.

### **Barista/Cashier**

Eastpond Healthy Spot - Montgomery, AL

September 2021 to January 2022

- As a barista I served hot and warm drinks.
- Responsible for taking payments and orders
- Cleaned and Sanitized work areas and equipment.
- Greeted guests and customers in a friendly manner as they entered the store and told them about specials

## Education

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### **Certificate in Certified Nursing Assistant**

Nursing Assistant Academy - Montgomery, AL

July 2022 to August 2022

### **High school diploma**

Jefferson Davis High School - Montgomery, AL

August 2016 to May 2021

## Skills

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- Communication skills
- Problem management
- Active listening
- Leadership
- Patient care
- Vital Signs
- Nursing
- Retail sales (2 years)
- Customer service
- Computer skills (2 years)
- Microsoft Word (2 years)
- Microsoft Office (2 years)

## Languages

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- English - Fluent

## Certifications and Licenses

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### **CPR/AED**

Present

### **Certified Nursing Assistant (CNA)**

Present