

# Russell Seitz

To obtain a career where I can be an asset to a company and maintain a personal standard of service to the greater community around myself. Become the best example I can be to a younger generation of employees.

Authorized to work in the US for any employer

## Work Experience

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### **Lane Attendant**

LAZ parking - Glendale, CA

December 2023 to January 2024

Reiterate validation policy for customers with the intent to ensure they understand the fees, Traffic control for pedestrians and vehicles with the intention of ensuring speed of service as best as possible, use of Clover handheld device for Apple and Google pay services, cash handling and counting.

### **Retail Associate**

Love's Travel Stop - Lake Havasu City, AZ

May 2022 to July 2023

Greeting and engaging customers, handling cash and credit transactions while using cash recyclers to deposit daily sales, maintain clean restrooms, sales floor, and product storage areas, inventory unloading and stocking from bi-weekly shipments in accordance with time and customers on a sales floor.

### **Inventory Associate**

The Healing Center - Needles, CA

April 2021 to November 2021

Handle inventory shipments and manifests, rearranging and repurposing stock floor as dependent on store sales and shipments, doorman tasks involving checking State and Military Identification, being able to recognize counterfeit money, working with cash drawers as required, maintaining a friendly and safe work environment.

### **Graveyard Cashier**

Ft Mohave Smoke Shop - Mohave Valley, AZ

August 2019 to December 2020

Greeting and engaging customers, handle cash, debit, credit, and EBT transactions, maintain drawer cash count and safe drop procedures in a solo work environment, responsible for store closing tasks of a 24 hour business, checking daily lottery machine sales and safe dropping money in accordance to time frame, maintain clean work areas in accordance to Covid-19 outbreak in addition to standard food safety protocol, taking inventory shipments and invoices, training new employees as required.

### **Cashier/Cook**

McDonald's - Needles, CA

June 2018 to July 2019

Greeting and engaging customers, handling cash and credit transactions, maintaining clean work areas in accordance with state food safety regulations and company policy, counting cashier drawers twice daily, food preparation with both raw and cooked food products.

### **Driver**

Uber

September 2016 to December 2017

Used personal vehicles to transport riders who place orders through the Uber application. Had to have a safe and reliable car, pick up passengers, and transport clients between destinations. Display practice of safe driving skills, effective communication, time management, and customer service.

### **Stagehand, Doorman**

Rubicon Theater Company

July 2011 to October 2016

Helping out with building sets for upcoming plays, assisting in the setup of lighting equipment, required to use power tools regularly. In care of underage actors in need of supervision. Drove 26ft box truck carrying theater assets to and from destinations.

### **Caretaker**

Los Angeles, CA

June 2006 to June 2011

Attending to the daily needs of patients, cleanup of personal space, vacuuming, mopping, cooking meals, assisted showering, responsible for medication, driving to doctor appointments, shopping, or other errands.

### **Teacher's Assistant**

Lynwood Unified School District

August 2002 to May 2006

Organizing, photocopying, and correcting student's classwork. Responsible for setting up the classroom, which involved putting student's work on the walls for display, arranging desks for proper classroom set up based on activity, and fixing any computer/technical issues with computer-assisted learning programs. Accountable for kindergarten and second grade students during classroom activities or while at recess.

## Education

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Private High School

1995 to 1999

## Skills

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- creates ideas
- results driven.
- quick learner
- identifies and troubleshoots problems

- manages projects effectively
- listens attentively
- multi-tasks
- eye for details
- inspires and motivates coworkers
- computer proficient
- Exceptional mathematics and cash handling ability
- ability to work under pressure
- manages time wisely
- punctual
- supportive
- team player
- adaptable
- client focused
- openly expresses ideas
- meets deadlines
- capable of working with limited assets
- researching
- Retail Sales
- Food Handling
- Meal Preparation
- Cleaning Experience
- POS
- Sales
- Heavy Lifting
- English
- Communication skills
- Cash register
- Laundry
- Packaging
- Organizational skills

## Certifications and Licenses

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**Food Safety Certification**

**Food Handler Certification**

**Driver's License**