

GLADMARI SERRANO-MELENDEZ

CONTACT

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ADDRESS:
Richmond, CA. 94804

EDUCATION

Universidad Centroamericana, Nicaragua.

2021-2022

Law student, Nicaragua.

2016-2020 High School diploma, Nicaragua.

WORK EXPERIENCE

Quality Assured Cleaning Services LLC, Janitor, Prison San Quentin, San Rafael, CA.

August 2023- January 2024.

Cleaning medical clinic inside the Prison San Quentin. I used the buffer, swept, mopped, vacuumed carpets, grates, windows, cleaning bathrooms, cleaning ceilings and cleaning shelves.

Payasita Bonboncita Show. Paint faces at children's parties in the California Bay area.

July 2023- September 2023.

Cleaning Solution Services-Residential Cleaning California Bay area.

July 2023-December 2023

- Sweeping.
- Mopping.
- Windows cleaning.
- Folder cleaning.
- Surfaces cleaning.
- Bathrooms cleaning.
- Stairs Cleaning.
- Kitchen Cleaning.

Librería y Variedades Barack, Nicaragua.- Customer service associate.
January 2020 - March 2023.

- Provide customer support.
- Meet sales quota for school supplies.
- Data entry & support.
- Digital marketing coordinator.
- Social media coordinator.
- Cleaning the store, sweeping, mopping, cleaning shelves, Windows, displays.

SOFTWARE

Word
Excel
Power Point

LANGUAGES

Spanish; Native.
English: Intermediate.

SKILLS

Excellent oral, verbal & written communication skills in my native language (Spanish).

Ability to work in teams and independently.

Desire to succeed.

Persistence and determination.

REFERENCE

1- Katrice Hurd, Owner Quality Assured Cleaning Services LLC. Phone number (916) 559-2740.

2- Vianey Camargo, Owner Payasita Bonboncita. Phone number (510) 640-4702.

3- Ivonne Montoya. Real Estate. Phone number (925) 989-7435.