

# Donna Weir

Las Vegas, NV 89121

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Hello my name is Donna and I have experience in just about everything. I'm a very patient person with a positive attitude and happy with smiles all the time! I'm a great cook and a great cleaner. I enjoy being around kids and have a loving heart towards them. I worked for the School District for 15 years as a Custodian and the last 7 was working with kids of all ages and grades with special needs and disabilities as a Para Professional. I also worked as a line cook and prep cook at a golf course in 2000 and 2001. I have worked in the restaurant business off and on for 25 plus years. I raised both of my boys and am open for anything that is thrown at me. Thank you for reading my summary!

Willing to relocate: Anywhere

## Work Experience

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### **Server**

Ellis Island Casino, Hotel & Brewery and Village Pub-Las Vegas, NV

October 2022 to December 2023

I take the customers food and drink order, put it in a POS system, bus my own tables, and help the bartender deliver food and clean the bar and wash glassware, do all side work and if I'm not busy I help the kitchen with dishes.

### **Cleaner**

LV nails-10500 S Eastern Ave Henderson, NV 89052

August 2021 to July 2022

I'm responsible for daily cleaning at a very busy and big salon such as restrooms, 24 Pedicure chairs, 20 nail stations, product stations, mop and sweep floors, stock and refill supplies and wash all salon dishes plus laundry for salon towels. I am also the trainer and hiring lead cleaner when we need to rehire people! I also assist with all the nail techs when they need something. I keep the salon clean neat and organized at all times

### **Housekeeping Aide**

Compass Group-Henderson, NV 89052

November 2020 to September 2021

Clean patient rooms, common areas

### **Referral Specialist**

Dr Ming Wei Wu-Las Vegas, NV

November 2020 to April 2021

I processed all patient referrals for home visit for wound care. I input all patients medical past history, social history, medication list. I verify insurance and schedule the patient for the wound care specialist. I create medical files on Lytec MD and answer incoming calls

**Line Cook/Prep Cook/barback**

Dylans pub and grill-Henderson, NV  
December 2018 to September 2019

Cooked food for the gaming players, prepped any and all food, bareback for the bartenders when I wasnt busy and cleaned all areas

**Housekeeping**

FPI Management-Albuquerque, NM  
April 2015 to November 2017

Cleaned a 55 and over senior apartment community. common areas, movie theater, pub, craft room, billiards room and indoor swimming pool. I also planned events and cooked for all events. Cleaned vacant apartments.

**Food Service/Custodian/Paraprofessional**

Clark County School District CCSD-Las Vegas, NV  
August 2003 to November 2015

I started out in food service. Then took a job doing custodian work for the school district. And my last 7 years I did paraprofessional working and teaching kids with special needs and disabilities. I am very patient with kids and a loving heart. I raised 2 of my own.

**server/Hostess/cashier**

Emerald Island Casino-Henderson, NV  
June 2002 to August 2003

Seated customers, Took food orders from customers, cleaned tables, cashier, prepared salads and did side work and general cleaning

**Server/Busser**

Railroad Pass Casino-Henderson, NV  
March 1986 to December 1988

I worked in the Buffet as a server and bussed my tables did side work and general cleaning.

## Education

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**High School Diploma**

August 1984 to June 1987

## Skills

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- Laundry
- Commercial cleaning
- Serving
- Hotel experience
- Organizational skills
- Cash handling
- Nail care

- Customer service
- Leadership
- Caregiving
- Home care
- Bussing
- English
- Host/hostess experience
- Food preparation
- Special needs
- Food service
- Event planning
- Basic math
- Math
- Custodial experience
- Childcare
- Food production
- Food handling
- Restaurant experience
- Medical scheduling
- Cooking
- Floor care
- EMR systems
- Cashiering
- Food safety
- Insurance verification
- Microsoft Word
- Residential cleaning
- Meal preparation
- Experience with children
- Environmental services
- POS
- Hospital experience
- Stocking
- Kitchen experience
- Cleaning
- Nannying
- Restaurant experience
- Serving
- Food handling
- Cash handling

- POS
- Cooking
- Cash register
- Customer service
- Upselling
- Guest relations
- Sales
- Bartending
- Leadership
- Fast casual experience
- English
- Cocktail experience

## Certifications and Licenses

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### **Alcohol awareness card**

July 2026

### **Food Handler Certification**

June 2026

### **Driver's License**

June 2026

### **ServSafe**