

Ryan Monguillot

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EDUCATION: San Jose State University, San Jose, CA
B.A. Psychology, Graduated: Fall 2014

EXPERIENCE: Whole Foods Market, Los Altos, CA

July 2012 – Present

- [Corresponding on the phone with customers 5 to 10 times a day by taking orders, give advices on quantity needed to order, general information.
- [Maintaining food quality controls.
- [Volunteer and assist supervisor with various task in the catering department.
- [Collaborate in a team of 20 people by preparing dishes, doing inventory, wrapping up some final tasks.
- [Maintained accurate records and food cost.
- [Guaranteed food quality management.

Chef Instructor, Sur La Table, Palo Alto, CA

October 2011 – June 2012

- [Teaching classes to kids and adults.
- [Making sales and promoting future classes.

General Assistant

Foothill College Library

August 2010 – April 2011

- [Maintained inventory
- [Assisted students in finding books and navigating around campus
- [Led workshops on writing research papers and searching for resources

General Assistant

Foothill College Counseling Office

July 2009 – August 2010

- [Scheduled appointment for students to see counselors
- [Monitored and maintained office supplies
- [Answered phone, provide responsive and fast inquiries for students, directional skills

SKILLS: Computer: Word, Excel, Power Point, Good organizational skills, good communication skills
Foreign Language: French fluent