

Cassandra Cole

Objective	To obtain a job in providing excellent customer service		
Skills	<ul style="list-style-type: none">▪ Demonstrated interpersonal communication via teamwork and teaching experience▪ Proficient in Microsoft Word, Excel, Power Point, and Photo Shop▪ Familiar with professional office duties		
Work experience	03/2011-present	Hephatha Lutheran School	Anaheim Hills, CA
	Dance Instructor		
	<ul style="list-style-type: none">▪ Teach jazz and hip hop to children ages 6-11		
	01/2010-present		
	Bartender	Moose Lodge	La Habra, CA
	<ul style="list-style-type: none">▪ TIPS certified▪ Pour and serve drinks▪ Open bar/work register		
	01/2010-6/2011	Activities, Inc.	Buena Park, CA
	Caterer		
	<ul style="list-style-type: none">▪ Cater to weddings, proms, and grad nights		
	06/2007-10/2009	Bath&Body Works	Brea, CA
	Sales Associate		
	<ul style="list-style-type: none">▪ Assisted customers, worked register, cleaned store, stocked shelves		
Education	08/2006-05/2011	Cal State Fullerton	Fullerton, CA
	Dance/Sociology-Bachelor of Arts –Cum Laude		
	<ul style="list-style-type: none">▪ Received Honor Roll and Dean's List every semester▪ Performed and choreographed in CSUF Dance Concerts▪ Performed at Kennedy Center for ACDFA		
Extracurricular activities	Member of Fuse Modern Dance Company and Visions Dance Theatre		
	Was a member of Dance Production and Dance/Drill Team in high school		
Professional memberships	Golden Key Honour Society- consists of top 15% of CSUF students		
Volunteer experience	Leo Club of La Habra, Conflict Managers, PALS, and performed at convalescent homes with La Danse Danseurs		
Awards received	Creative and Academic Achievement Scholarships at CSUF		
References	Kathleen Palmer - manager (562) 631-2443		
	Chris Valentine - manager (562) 713-1077		