

Cassandra Cole

Objective To obtain a job in providing excellent customer service

Skills

- Demonstrated interpersonal communication via teamwork and teaching experience
- Proficient in Microsoft Word, Excel, Power Point, and Photo Shop
- Familiar with professional office duties

Work experience 03/2011-present Hephatha Lutheran School Anaheim Hills, CA

Dance Instructor

- Teach jazz and hip hop to children ages 6-11

01/2010-present

Bartender Moose Lodge La Habra, CA

- TIPS certified
- Pour and serve drinks
- Open bar/work register

01/2010-6/2011 Activities, Inc. Buena Park, CA

Caterer

- Cater to weddings, proms, and grad nights

06/2007-10/2009 Bath&Body Works Brea, CA

Sales Associate

- Assisted customers, worked register, cleaned store, stocked shelves

Education 08/2006-05/2011 Cal State Fullerton Fullerton, CA

Dance/Sociology-Bachelor of Arts -Cum Laude

- Received Honor Roll and Dean's List every semester
- Performed and choreographed in CSUF Dance Concerts
- Performed at Kennedy Center for ACDFA

Extracurricular activities Member of Fuse Modern Dance Company and Visions Dance Theatre
Was a member of Dance Production and Dance/Drill Team in high school

Professional memberships Golden Key Honour Society- consists of top 15% of CSUF students

Volunteer experience Leo Club of La Habra, Conflict Managers, PALS, and performed at convalescent homes with La Danse Danseurs

Awards received Creative and Academic Achievement Scholarships at CSUF

References Kathleen Palmer - manager (562) 631-2443

Chris Valentine - manager (562) 713-1077