

# Madeline Grace Garrett

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**Self-motivated and creative architecture student who is eager to learn through hands-on experience in a professional setting.**

**Skills:** Excellent written and verbal communication skills, Proficient in Adobe Creative Cloud, Google Apps, Microsoft OS, Creative and artistic in multiple mediums, basic architectural skills including sustainable design, calculating environmental costs of prospective construction projects, basic hand drafting of elevations, sections, axonometric drawing, site plans and other diagrams.

## Education

**Grossmont College                      El Cajon, California                      A.A. Degree, December 2021**

- Associate's degree in University Studies with emphasis in Arts and Humanities

**Portland State University    Portland, Oregon                      September 2023-present**

- Enrolled in B.S. in Architecture program, President's List: 4.0 GPA

## Experience

**Amangiri                                      Canyon Point, Utah                      Aug 2021 - April 2023**

*Housekeeper*

- Experienced in high-level cleaning standards at an exclusive luxury resort
- Provide exceptional customer service to celebrity and high-end clientele
- Knowledgeable in day to day operations of Amangiri Hotel
- Operated daily in fast-paced work environment in a remote area

**Joann Fabric                                      El Cajon, California                      July 2019-Mar 2021**

*Associate*

- Regularly assisted customers in person and over the phone
- Trusted to operate cash register and POS system
- Recognized, by management, for "outstanding work"

**San Diego County Fair                      San Diego, California                      Summer 2018**

*Exhibit Attendant*

- Built, and designed and lighted exhibit spaces
- Assisted contestants with presenting crafts
- Provided first aid and worked with first responders during medical emergencies