

Tamara Macfarlane

11/23/11

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From: Ted Revell [tedrevell@ymail.com]
Sent: Wednesday, November 23, 2011 10:58 AM
To: job-j8jtx-2716105333@craigslist.org
Subject: catering/banquet server

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Hi I'm Ted. I am dependable, energetic, customer focused, willing to go the extra mile, a good multi-tasker, and a team player. I am available for work anytime on saturdays and sundays until 4:30 p.m. Thank you and hope to hear back soon.

Theodore Revell

5544 N.Traymore Avenue
 Covina, CA 91722
 Cell- 626-677-7314
tedrevell@ymail.com

SUMMARY OF QUALIFICATIONS

A proven, experienced professional with an extensive knowledge of today's hotel and restaurant business. I possess a positive customer focused attitude; display strong work ethic, and I am very dependable in any position I have ever worked in. I'm an excellent multi-tasker and bring stability and team development to any organization I'm employed with.

- Outstanding customer focused skills.
- Significant experience in the hotel and restaurant industry.
- Dependable self-starter that is trustworthy in any task given.

WORK EXPERIENCE

Special Events Staffing, Pasadena, Ca
 Server/bartender (08/10 to present)

- Setting up and breaking down catering events.
- Did extensive food serving and beverage service.
- Resolved any and all customer service issues promptly and effectively.

Georgie's Place Long Beach, Ca
 Server/Cashier (01/11 to 06/11)

- Went the extra mile in making sure guests are enjoying their meals and providing excellent service.
- Delivered all food to the customers.
- Bussed tables and stocked condiment area.

Chef Tony's Catering, San Dimas, Ca
Server (4/10 to present)

- Primary caterers for the preparation set up and break down of all catering events.
- Beverage and food server.
- Light cooking as well, when needed.

The View, Bridgeview, IL
Server (06/08 to 07/09)

- Effectively suggested and upsold Menu specials and Restaurant favorites.
- Informed Guests of daily specials.
- Stocked service areas with supplies such as coffee, food, tableware's, linens and appetizers.

Archibald's Ontario, Ca
Server/Cashier (4/07 to 11/07)

- Stocked service areas with supplies such as coffee, food, tableware and linens.
- Bussed tables as needed.
- Suggestively upsold and entered orders into POS system.

EDUCATION

Morraine Valley Community College, Palos Hills, IL

Associate Degree in Applied Science-Hotel/Restaurant Management 2000

References

Available upon request

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