

Susanna Esqueda

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Seeking the opportunity to work in a professional environment with room for advancement.

Work Experience

Call Center Representative/Dispatcher

CALL THE CAR-Diamond Bar, CA

January 2023 to Present

- CSR
- Dispatch
- Medical transport
- Reservations
- Scheduling

Food Server/Cocktail Server

Pomona Mining Co.-Pomona, CA

October 2018 to December 2022

- (2nd Job)
- Served food
- Served cocktails
- Hostess
- Customer service
- Cash handling
- Leadership skills
- Etc

Customer Technical Support Representative

Newegg-Rowland-Heights, CA

March 2017 to June 2020

- (2nd Job)
- Account technical support issues
- Worked with business accounts and credit lines
- Assisted customers with filing claims
- Assisted customers with returns and postal labels
- Work the marketing department
- Assisted with online check out
- Assisted with payment processing
- Direct Contact with 3rd party vendors and postal service

Cocktail Server

Acapulco Restaurant and Cantina-Montclair, CA

January 2014 to January 2017

- (2nd Job)
- Served drinks
- Food server
- Hostess
- Handled CC tabs and payments
- Kitchen help

Hospitality/Housekeeping

Chateau Motel-Downey, CA

February 2012 to January 2015

- (2nd Job)
- Front desk
- Maid/housekeeping
- Room attendant

Education

Associate's degree in Medical Assisting

Everest College-Ontario Metro - Ontario, CA

October 2009 to October 2010

Skills

- Cocktail Waitress/Food service
- Call Center
- Logistics
- Customer service
- Sales
- Hospitality
- Office Management
- E-commerce
- Technical Support
- Food preparation
- Leadership
- Commercial cleaning
- Laundry