

# Jessica Schuster

## **Customer Sales Representative**

Los Angeles, CA

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+1 408 761 9744

A highly motivated and creative-minded individual with experience in retail, customer service, writing, advertising, and event production. Extremely knowledgeable about health, wellness, beauty products, food, fashion, the environment, entertainment, and psychology. Seeking an opportunity to use my talents to serve the world and make it a healthier and happier place.

Willing to relocate to: Los Angeles, CA - Las Vegas, NV

Authorized to work in the US for any employer

## Work Experience

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### **Dog Walker/Pet Sitter**

Wag!-Los Angeles, CA

December 2016 to Present

- Managed a dog walking service
- Promoted to prospective clients
- Acquired clients through consistent exceptional service
- Trusted with client's household, keys & beloved pets
- Fed, walked, groomed, cleaned up after & watched over animals
- 5-Star reviews & continuous client returns

### **Dancer/Performer**

Freelance-Los Angeles, CA

April 2015 to Present

- Danced onstage next to DJs & Bands
- Performed as characters with props
- Danced in music videos for popular artists
- Styled performers & made costumes
- Helped organize & promote events

### **Budtender**

MedMen-Venice, CA

April 2023 to December 2023

- Listened to customers health concerns and helped find the best products that fit them
- Upsold products that fit customer's needs
- Stocked, cleaned, and organized store to maintain visual appeal and help products sell more
- Checked customers in
- Checked customers out

### **Sales/Front Desk**

the Raven Spa-Santa Monica, CA

February 2023 to June 2023

- Scheduled appointments and sent reminders
- Answered phones
- Managed front desk
- Made sure rooms were cleaned and prepped for guests
- Upsold spa products
- Cleaned and closed store

### **Sales Associate**

Spirit Halloween-Marina del Rey, CA

September 2022 to November 2022

- Helped customers come up with creative costumes ideas & found the pieces they needed
- Stocked & organized items
- Cashier
- Lifted heavy boxes of merchandise and transported it to the store from storage

### **Sales Associate**

Guess Clothing Factory-Gilroy, CA

November 2021 to May 2022

- Helped customers find the right items & fit for them
- Styled mannequins & display outfits
- Stocked & censored merchandise
- Count registers & create deposits

### **Beauty Advisor**

Ulta

November 2021 to January 2022

- Holiday Hire/Greeter/Cashier - Greeted customers with a warm smile & guided them to what they were looking for
- Helped customers find the right products for them, answered their questions, and educated them on how best to use them
- Prepared & packaged orders, as well as processed & fulfilled them using our app
- Cleaned & stocked shelves
- Counted & recorded product numbers for inventory

### **Sales Associate**

Ross Dress For Less-Morgan Hill, CA

February 2021 to December 2021

- Front-End Supervisor & Cashier
- Greeted customers with a smile
- Managed fitting rooms
- Stocked, cleaned, organized & closed the store
- Assisted customers & co-workers with everything they need
- Filled in wherever & whenever needed
- Many customer reviews of friendliness & kind service, as well as fast advancement & promotional offers to management within the company

## **Artist Relations**

Global Eclipse Gathering-Bend, OR  
August 2017 to September 2017

- Checked in artists
- Escorted artists to where they were staying and made sure they had everything they needed
- Managed artist campgrounds during the day on my own
- Quickly resolved problems and made necessary communications for needed supplies, maintenance, and equipment

## **Barista**

LifeFood Organic-Santa Monica, CA  
April 2016 to November 2016

- Responsible for store opening and closing
- Assisted manager in creating schedules
- Managed cash register & POS system
- Stocked shelves with products & kept store well organized & cleaned during shift to maintain visually appealing & effectively accessible
- Thoughtful & attentive to customer needs
- Prepped food & made beverages, maintaining high standards of excellence
- Promoted & sold cleanse programs
- Helped customers to select the right products to fit their needs while educating them on how best to use products to maximize their benefits

## **Care Professional**

The Clayton Family-San Jose, CA  
December 2011 to December 2014

- Provided outstanding emotional & physical care for special need's child with muscular dystrophy, working alongside healthcare professionals
- Prepped & administrated medications & operated special medical equipment required for child's care
- Tutored special need's child & managed creative activities & projects
- Extended care to help the family with two other children, preparing healthy meals and organizing craft projects, playing games & physical activities

## **Customer Service Representative**

Blossom Hill Cleaners-Los Gatos, CA  
June 2010 to June 2012

- Managed front desk, waiting on customers & fulfilling their requests
- Processed incoming & outgoing orders
- Used POS systems to manage order taking
- Kept inventory of front-desk supplies & placed orders when needed
- Made daily bank deposits
- Generated daily cash reconciliation reports

## **Education**

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### **Associate in Arts (AA) in Music Production**

Los Angeles Film School - Los Angeles, CA  
November 2017 to November 2019

**College Degree in Environmental Science**

Santa Monica College - Santa Monica, CA

January 2015 to May 2015

**High School Diploma**

Boynton High School - Campbell, CA

August 2013 to June 2014

**Psychology**

DeAnza College

## Skills

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- Yoga
- Dancing
- POS
- Caregiving
- Entertainment (7 years)
- Health Coaching (2 years)
- Barista Experience
- Growing Experience
- Babysitting
- Pet Sitting
- Teaching
- Writing Skills
- Tutoring
- Childcare
- Animal Care
- Pet Care
- Event Planning
- Cash Handling
- Customer service (8 years)
- Dispatching
- Sales (6 years)
- Front Desk
- Heavy Lifting
- Fundraising
- Marketing
- Nannying
- Host/Hostess
- Cleaning Experience
- Food Preparation

- English
- Sales
- Customer service
- Communication skills
- Marketing
- Project management
- Front desk
- POS
- Cash handling
- Cash register
- Social media management
- Food preparation
- Food service
- Restaurant experience
- English
- Barista experience
- Public speaking
- Fundraising
- Leadership
- Retail sales
- Teaching
- Heavy lifting
- Yoga
- Nutrition
- Nannying
- Tutoring
- Sports nutrition
- Group fitness
- Childcare
- MINDBODY
- Grocery store
- Cooking
- Cleaning
- Driving
- Experience with children
- Canvassing
- Door-to-door
- Supervising experience
- Fitness sales
- Retail math

- Organizational skills
- Google Suite
- Assembly
- Mechanical knowledge
- Computer skills
- Guest services
- Merchandising
- Serving
- Typing
- Phone etiquette
- Administrative experience
- Photography
- Microsoft Outlook
- Outside sales
- HR sourcing
- Hotel experience
- Human resources
- Sourcing
- HR sourcing
- Succession planning

## Languages

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- Spanish - Intermediate

## Certifications and Licenses

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### **First Aid and CPR**

Present

### **Driver's License**

July 2022 to July 2027

### **CPR Certification**

August 2019 to August 2024

### **First Aid Certification**

August 2019 to August 2024

### **AED Certification**

August 2019 to August 2024

## Assessments

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### **Sales skills — Proficient**

April 2024

Influencing and negotiating with customers

Full results: [Proficient](#)

### **Work style: Reliability — Proficient**

February 2023

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Proficient](#)

### **Administrative assistant/receptionist — Proficient**

April 2024

Using basic scheduling and organizational skills in an office setting

Full results: [Proficient](#)

### **Attention to detail — Proficient**

January 2022

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Proficient](#)

### **Work motivation — Proficient**

April 2023

Level of motivation and discipline applied toward work

Full results: [Proficient](#)

### **Work style: Reliability — Proficient**

February 2024

Tendency to be reliable, dependable, and accountable at work

Full results: [Proficient](#)

### **Food service: Customer situations — Proficient**

February 2023

Identifying and addressing customer needs in a food service setting

Full results: [Proficient](#)

### **Retail customer service — Proficient**

October 2022

Responding to customer situations in a retail setting

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

## Additional Information

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### Skills

- Outgoing, Welcoming, Uplifting, Positive Personality
- Superior Customer Service & Communication Skills
- Proficient at Managing a Cash Register & POS System
- Supportive Team Player
- Passionate & Knowledgeable on Nutrition, Herbs, Healing & Using Plants as Medicine
- Talent for Recommending the Best-Fit Products and Services to Customers
- Creative, Flexible, Kind & Compassionate
- Strong, Athletic & Can Lift Over 50 pounds
- Always Eager to Learn, Grow & Improve
- Approachable, Fast Learner, Self-Starter
- Highly Organized, Driven, Tidy & Clean
- Honest, Reliable, Respectful, Helpful
- Talented Multi-Tasker, Great Listener & Tackles Tasks Fast & Efficiently