

# Michelle De Leon

Los Angeles, CA 90057

[michelledeleon382\\_t3o@indeedemail.com](mailto:michelledeleon382_t3o@indeedemail.com)

+1 323 270 0114

Authorized to work in the US for any employer

## Work Experience

---

### Server

The Butcher the Baker the Cappuccino maker-West Hollywood, CA

December 2020 to January 2024

- Provided memorable patron experiences through excellent customer service, accurate order delivery, and individualized recommendations.
- Take food and beverage orders with a high level of accuracy and attention to detail.
- Work as a team player to support excellent guest experience throughout the shift and create repeat clientele.
- Worked in a fast paced environment while serving multiple tables at the same time

### Server

Fogo de Chao-Beverly Hills, CA

November 2017 to February 2019

- Strong communication skills.
- Customer service expertise.
- Problem-solving skills.
- Daily specials memorization.
- Dining area cleanliness.

### Server

La Brea Bakery Café-Los Angeles, CA

2019 to 2019

Exceptional service to each customer, made hot/cold beverages, expedited food/beverage orders, following operating standards and regulations, and provided and understood all clientele needs in a timely manner. Learned how to accomplish multiple things at once. Responsible for counting the contents of cash register drawer at the end of each shift, maintaining receipts, records and withdrawals.

### Server

Morels French steakhouse-Los Angeles, CA

2016 to 2016

Taking food/beverage orders directly from customers followed by accurately inputting into POS system. Upsold food and beverages, cash handling, and making sure guests are receiving excellent service. Problem-solved and resolved customer complaints and issues. Participated as an excellent team member to accomplish goals and objectives established by the company

## Education

---

### **High school diploma**

## Skills

---

- Cash Handling (5 years)
- Host/Hostess
- Restaurant Experience
- Serving Experience
- Upselling (4 years)
- Busser
- POS
- Guest Services
- Food Service
- Cleaning Experience
- Host/hostess experience
- English
- Hospitality
- Restaurant experience
- Guest services
- POS
- Serving
- Cash handling
- Customer service (5 years)
- Organizational skills
- Time management
- Sales
- Pet care
- Animal care
- Office experience
- Communication skills
- Front desk
- Cash register
- Food industry
- Coffee experience
- Leadership
- Pastry experience

## Certifications and Licenses

---

### **Food Handler Certification**

#### **ServSafe**