

ANDREA KELLY

PERSONAL SUMMARY

With over 10 years (1995-2007) of experience in various restaurants, I have a well-rounded base of knowledge and experience in regard to food serving, as well as maturity, and an ability to read guests in order to upgrade each guest's experience. At the same time, I am willing to learn and refine where I have lesser experience. In my most recent jobs I consistently communicate decisively and exercise a strong sense of urgency, using timely and organized methods in order to maintain efficiency. This is the way I aim to work at your establishment in order to maximize all of our guest's enjoyment and to enhance their experience.

WORK HISTORY & APPLICABLE EXPERIENCE

Communications Operator / Public Safety Dispatcher

CHP / CA State Parks / City of Sacramento | Vallejo / Sacramento Area, CA | September 2007 - January 2024

- Dispatching law enforcement officers, park rangers and Game Wardens to emergency and non-emergency calls for service from the public and being the communication link between them, as well as allied agencies.
- This qualifies me with the experience of gathering accurate information, remaining calm under pressure, and exercising decisive problem-solving skills.

Food Runner

Echo and Rig | Sacramento, USA | July 2023 - September 2023

- Organized food orders and ensured accuracy of items served to customers.
- Checked all dishes before delivering them to ensure quality standards were met.
- Delivered food to guests in a timely manner while following safety protocols.

Food Server

Various Restaurants | Vallejo / Napa / Pleasant Hill / Richmond, USA | August 1998 - September 2007

- Serving small and large parties, food preparation, cashiering, and hosting guests.
- Between years 1998 and 2007, I worked at Olive Garden (SF and Vallejo), Black Angus (Pleasant Hill and Vallejo), IHOP (Napa and Vallejo), Chevy's Fresh Mex (Richmond) and non-corporate restaurants such as Buttercup Kitchen in Vallejo and Vin Eleven at The Napa Marriott Hotel. My experience is varied, and I never lost the love of food serving.

REFERENCES

Samuel Morgan - Prior co-worker from CHP sam.morgan.jr@comcast.net (510) 773-6670

Debra Little - Prior co-worker from CA State Parks littlegiggly@gmail.com (916) 926-2950

Ahmad Azizi - Prior Manager @ Buttercup Kitchen Samim.123@yahoo.com (707) 751-0155

CONTACT

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HOW I CAN ADD VALUE

- Guest Relations
- POS System Operation
- Safe Food Handling
- Wine Pairings
- Menu knowledge
- Order Accuracy
- Professional Attitude
- Cash Handling
- High-volume dining
- Effective customer upselling
- Relationship Management
- Food inspection
- Salad preparation
- Dining customer service

EDUCATION AND TRAINING

Associate of Arts

Ministerial Studies - Magna Cum Laude
Epic Bible College And Graduate
School, Sacramento, CA
June 2020

Associate of Arts

Liberal Arts And General Studies
Diablo Valley College, Pleasant Hill, CA
June 2005

CERTIFICATIONS

California Food Handler Card, 8215871,
07/01/26