

Analia Lucero

(310)713-1319

analialucero80@gmail.com

Objective:

Seeking a part-time or full-time position which will allow an opportunity for growth and gaining experience.

Qualifications:

**Dedicated*

**Highly Motivated*

**Organized*

**Friendly*

**Fast Learner*

**Able to multi task*

**Basic Knowledge of general office*

**Dependable*

Skills:

**Customer Service*

**Dispatch*

**Answering Phones*

**Computer Literate*

**Bi-lingual (Spanish-English)*

**Cashier*

**General Office Duties*

**Western Union Agent*

Employment History:

***Job Squad** \$20 Hourly*

Intuit Dome East Garage

Inglewood, Ca 90304

Greeter (August 2024-present)

**customer Service*

**Greet travelers attending events/games at the Dome*

Avalon Check Cashing \$16.50 Hourly

Inglewood, Ca 90304

(310)671-1505

Customer Service (November 2010-June 2024)

**Customer Service*

**Cashier*

**Check Verification*

**Western Union Agent*

**Bill Payments*

PLS Check Cashers \$9.75 Hourly

Inglewood, Ca 90304

(310)412-0610

Customer Service Rep. (January 2009-July2010)

**Customer Service*

**Cashier*

**Check Verification*

**Western Union Agent*

**Bill Payments*

Surf Medical Pharmacy \$9.00 Hourly

Torrance, Ca 90505

(310)378-1239

Pharmacy Clerk (December 2007-July2008)

**Customer Service*

**Cashier*

**Stock medications*

**Insurance Verifications*

Action Investment Realty \$9.75 Hourly

Inglewood, Ca 90301

(310-419-7900

Receptionist (March 2007- August 2007)

**Data Entry*

**Filing*

**Customer Service*

**Answering Phones*

Prestige Security Service \$9.50 Hourly

Culver City, Ca 90230

(310)670-5999

Dispatch (June 2005- January 2006)

**Answer Phones*

**Customer Service*

**Filing*

**Dispatch to Security Guards*

**General Office Duties*

KFC/Taco Bell \$7.75 Hourly

Hawthorne, Ca 90250

(310)676-5085

Cashier (May 1998- March 2000)

**Customer Service*

**Register*

**Pack Food Orders*

Education:

Leuzinger High School- Lawndale ,Ca 90260 (1994-1998)

References:

Juan Avalos (323)419-8476

Hani Cabla (310)743-6201

Hector Hernandez (661)331-8270