

Analia Lucero

(310)713-1319

analialucero80@gmail.com

Objective:

Seeking a part-time or full-time position which will allow an opportunity for growth and gaining experience.

Qualifications:

**Dedicated*

**Highly Motivated*

**Organized*

**Friendly*

**Fast Learner*

**Able to multi task*

**Basic Knowledge of general office*

**Dependable*

Skills:

**Customer Service*

**Dispatch*

**Answering Phones*

**Computer Literate*

**Bi-lingual (Spanish-English)*

**Cashier*

**General Office Duties*

**Western Union Agent*

Employment History:

Job Squad \$20 Hourly

Intuit Dome East Garage

Inglewood, Ca 90304

Greeter (August 2024-present)

*customer Service

*Greet travelers attending events/games at the Dome

Avalon Check Cashing \$16.50 Hourly

Inglewood, Ca 90304

(310)671-1505

Customer Service (November 2010-June 2024)

*Customer Service

*Cashier

*Check Verification

*Western Union Agent

*Bill Payments

PLS Check Cashers \$9.75 Hourly

Inglewood, Ca 90304

(310)412-0610

Customer Service Rep. (January 2009-July 2010)

*Customer Service

*Cashier

*Check Verification

*Western Union Agent

*Bill Payments

Surf Medical Pharmacy \$9.00 Hourly

Torrance, Ca 90505

(310)378-1239

Pharmacy Clerk (December 2007-July 2008)

*Customer Service

*Cashier

*Stock medications

*Insurance Verifications

Action Investment Realty \$9.75 Hourly

Inglewood, Ca 90301

(310-419-7900

Receptionist (March 2007- August 2007)

*Data Entry

*Filing

*Customer Service

*Answering Phones

Prestige Security Service \$9.50 Hourly

Culver City, Ca 90230

(310)670-5999

Dispatch (June 2005- January 2006)

*Answer Phones

*Customer Service

*Filing

*Dispatch to Security Guards

*General Office Duties

KFC/Taco Bell \$7.75 Hourly

Hawthorne, Ca 90250

(310)676-5085

Cashier (May 1998-March 2000)

*Customer Service

*Register

**Pack Food Orders*

Education:

Leuzinger High School- Lawndale, Ca 90260 (1994-1998)

References:

Juan Avalos (323)419-8476

Hani Cahla (310)743-6201

Hector Hernandez (661)331-8270