

JEFFREY TORRES

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ABOUT ME:

I am a teacher looking for a stable summer job as I am not employed through the summer months. I have plenty of work experience both in restaurant, customer service, security, and retail jobs. I pride myself on being punctual and going above and beyond the minimum requirements. If hired, you will gain a worker who will exceed what is expected of him and that will not hesitate to go the extra mile to ensure work is being done at a high level. I am able to continue work past the summer months although my availability will change you will still be getting the same work out of me. I will also be getting married in august so I am looking for a career that can help me finance my new family!

WORK EXPERIENCE

AUGUST 2017 – JULY 2018

SUBWAY 156E MAINST AND SEPULVEDA, CARSON, CA

- Create a welcoming environment
- Foster great customer service skills
- Know how to use a POS system
- Show up on time and ready to work
- Prep ingredients
- Bake bread
- Sort and inventory products
- Restock chips and bottled beverages
- Maintain soda machine

Reason for leaving: was offered a job at a higher paying position for college

Subway phone number: [\(424\) 457-0111](tel:(424)457-0111)

Cristine(store owner): (310) 508-3304

JULY 2017 – AUGUST 2017

NORMANS UNIFORM STORE, SAN PEDRO, CA

- Embroidery machine operator
- Restock shelf inventory
- Provide great customer service
- set up merchandize
- pick online orders

Reason for leaving: Started college

Store number: (310) 832-8342

Nick D' Ambrossi(store owner): (310)351-5499

SEPTEMBER 2018 – FEBRUARY 2020

SMASH BURGER COOK AND CASHIER, SANTA CLARA, CA (NO LONGER OPERATING)

- Create a welcoming environment
- provide great customer service skills
- Know how to use a POS system
- Show up on time and ready to work
- Cook burgers, chicken, and other food items properly
- Memorize menu
- Provide speedy service

Reason for leaving: store was closed

Store Phone: none available

Store manager at the time of operation: (408)806-0354

TEACHING EXPERIENCE

AUGUST 2022 – CURRENT

HIGH SCHOOL TEACHER/ SUPERVISOR, BIBLE BAPTIST ACADEMY, LONG BEACH CALIFORNIA

- Manage student progress 7-12 grades
- Contact parents regarding student status

Teach and tutor a variety of subjects:

- Math, including pre-algebra, Algebras 1 and 2, Geometry and Business (applied math)
- English, grammar, reading comprehension and composition
- Science, including Biology and Physical Science
- Social studies, including U.S. Civics and Economics
- Etymology
- Physical Education

Bible Baptist Academy

Phone: (562) 912-7107

Email: hello@bbaschool.org

SECURITY EXPERIENCE

MARCH 2020 – MARCH 2020

FEBRUARY 2021-JUNE 2022

RECEPTIONIST AND PATROL OFFICER INTEL, SECURITAS, SANTA CLARA, CA

- observe and report
- drive a patrol vehicle and conduct hourly mobile patrols
- ensure that only authorized personnel walk into the site
- ensure covid-19 guidelines were being followed

- screen employees and authorized guests for Covid-19
- fill out a DAR
- manage badge entry
- assign temporary, guest, or contractor badges to authorized and approved persons
- report any suspicious activity to command center

San Jose office: (408)571-1000

OCTOBER 2020 – JANUARY 2021

HETRZ LOT GAURD, SECURITAS, INGELWOOD, CA

- observe and report
- secure the lot
- opening and closing the gates for authorized employees and vendors
- patrolling the lot to ensure it was secure
- scan in Hertz owned vehicles and log them into the Hertz system
- take in large shipments of Hertz owned vehicles and ensure that they were properly locked and secured.

Long Beach office: (562)427-2737

Supervisor: George Nunez (562)572-2399

APRIL 2020 – JUNE 2020

UNARMED BANK OF AMERICA SECURITY GUARD, G4S, TARZANA, CA

- observe and report
- crowd control
- ensure Covid-19 guidelines were being followed by both the employees of the bank and bank customers
- de-escalate problems and arguments within the line
- enforce the banks rules and policies

Anaheim branch office:(714)939-4900

Supervisors were the G4s branch scheduling team

FEBURARY 2020 – MARCH 2020

RECEPTIONIST OFFICER INTEL, SECURITAS, SANTA CLARA, CA

- observe and report
- ensure that only authorized personnel walk in to the site
- ensure covid-19 guidelines were being followed
- screen employees and authorized guests for Covid-19
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EDUCATION

JUNE 2018

H.S. DIPLOMA, LONG BEACH POLYTECHNICH

MAY 2022

PASTORAL THEOLOGY, GOLDEN STATE BAPTIST COLLEGE

SKILLS

- Previous Gard Card holder
- CPR and AED Certified
- MS office
- punctual
- fast learner
- can multitask
- de-escalation