

**Kylea L. Scott**  
**521 5<sup>th</sup> street #17**  
**West Sacramento, Ca 95605**  
**916.300.5339**

**Professional Background**

***Thunder Valley Casino Resort***, Lincoln, Ca  
Position: Beverage Server

***Auburn Journal***, Auburn, Ca  
Position: Journal Correspondent, Intern

***Acrobat Outsourcing***, Roseville, Ca  
Position: Server/ Beverage Server

***Romano's Pasta and Pizza***, San Clemente, Ca  
Position: Hostess / Cashier / Server

***Courtside Catering Company***, San Clemente, Ca  
Position: Banquet Server/ Event Host

**Education**

High School Graduate- ***San Clemente HS***  
Transfer Level Degree-***Sierra College***  
Attending-***Sacramento State University***  
*Major: Journalism*  
*Minor: Communication Studies*  
*GPA: 3.68*

**Technical Experience**

Microsoft Office Applications  
In Design  
Hospitality Management Systems and POS systems  
Internet Savvy

**Recent Achievements**

In my time at Sierra College, I served as editor-in-chief of the Sierra Independent Press, the school newspaper, and president of the journalism club. This involved a lot of hard work, and leadership qualities. The publication is 100% self-sufficient and independent from the college. As editor-in-chief, my tasks were varied; in addition to editing, I did a lot of writing, reporting, photography, ad sales, and provided the team with leadership.  
I transferred to CSUS as an honor student with a 3.68 GPA, and I was honored with induction to Phi Theta Kappa. I am currently on the Dean's List at CSUS, and I will be graduating with a BA in May 2014.

**What Makes Me Special**

I am always smiling and upbeat. People tell me that I am a pleasure to be around and my enthusiasm is contagious. I possess excellent sales skills and am able to maintain strong relationships. I am an excellent communicator. I am efficient and organized and dedicated to the tasks at hand. I am well read and well-traveled and fit in well in any social setting. I take pride in my accountability, dependability, punctuality, and responsibility.

**References available upon request**