

# ZARET TURCIOS

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## SUMMARY

To utilize my skills and provide professional, friendly, and welcoming atmosphere.

## SKILLS

- Great communication
- Bilingual
- Managing workers
- Scheduling employees
- Creating recipes
- Managing inventory
- Customer service
- Problem solving
- Catering
- Food presentation

## EXPERIENCE

Food Runner, Mama por dios, August 2023-Current  
La, CA

- Restocked bar items such as condiments, cutting the garnishes.
- Ensured all dishes were served at the correct temperature and presentation.
- Ensuring the presentation of each dish is prepared the way it's supposed to be, taking orders from the customers, and assisting the guests with their desires. Providing great customer service. Assisting and helping coworkers as much as possible.

Cleaning Company, January 2023-Current

SoCal Deep Cleaning Company, January 2020-January 2021

- Company Overview: Commercial cleaning for Food and Beverage units, apartment building cleaning, and offices.
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Caregiver, January 2017-January 2020

- Company Overview: IHSS Providing company.
- Transport client to medical appointments.
- Making and serving food.
- Housekeeping.
- Assisting on everyday needs.
- IHSS Providing company.

Cleaning Company, January 2016-January 2019

- Company Overview: Peerless Beverly Hills.
- Commercial cleaning for banks and offices.

- Disinfecting during COVID.
- Peerless Beverly Hills.

Shift Leader, Pacific Park Coffee Bean, January 2005-January 2009

- Cash handling.
- Set up and maintain work stations in an organized and presentable manner.
- Prepare recipe and stock items.
- Ensure proper rotation and quality of ingredients/items.
- Handle and answer all customers questions and needs.
- Managing inventory.

Shift Leader, Koo Koo Roo, January 2005-January 2009

- Prepare daily reports, cash, and deposits.
- Participate in staff meetings to ensure duties in the restaurant and customer service.
- Handle and answer all customers questions over the phone and walk-ins.
- Handle pickups and delivery orders.

## **EDUCATION AND TRAINING**

Medical Assistant Diploma  
Everest College, August 2009

High School Diploma  
Belmont High School, June 2005

## **LEADERSHIP EXPERIENCE**

Ability to manage multiple employees. Ability to manage multiple project and tasks in order to meet tight deadlines, while maintaining high standards or quality.

## **COMMUNICATION SKILLS**

Strong communication between employees and management. Strong communication with guests and clients over the phone or in person.