



# Eva "Evy" Maurojorge

## Contact

703-409-8192

e.maurojorge@gmail.com

North Hollywood, CA

## About Me

Hello! I am an adaptable and motivated professional with experience in customer service, administration, hospitality, and team operations. Skilled in problem-solving, communication, and organization, with proven success in both independent and team-based environments. Known for being reliable, detail-oriented, and quick to learn new systems, I bring initiative, efficiency, and a positive attitude to every role.

## Skills

- Strategic Organizer
- Creative Executor
- Efficiency Driver
- Adaptive Communicator
- Solutions-Focused Thinker
- Initiator
- Community Connector

## Education

George Mason University

### Bachelor of Integrative Studies, Minors: Childhood Studies & Entrepreneurship 2016 - 2019

The School of Integrative Studies (SIS) is a pioneer that seeks to bring together research, theory, and practice across numerous disciplines. The program engaged in learning real-world challenges to gain competence and confidence as a leader prepared to enter the workforce and make a difference.

### Master's in Early Education 2019 - 2020

My Master's has allowed me a deeper understanding of my profession and has prepared me to lead intentional and effective instruction in my future classrooms. New developmental courses have equipped me to avoid bias, discrimination, and assumptions in my workplace and among the colleagues and families I will work with.

## Experience

### Boutique Associate Legacy Brand 2021-2022

Cashier and On-the-floor consultant. Provided friendly customer service during checkout. Kind conversation and made merch purchase suggestion sales and upselling strategies organizing and understanding computer systems technologies.

### Front Desk Manager TMilly Studios - Los Angeles, CA 2021 - Ongoing

Provided high-level administrative support by managing scheduling, correspondence, and daily office operations. Delivered exceptional customer service as the first point of contact while streamlining workflows to improve efficiency. Created engaging marketing ads and materials to increase visibility and enhance client experience.

### Custodian Aspire Junior Academy Summer 2025

Performed daily cleaning and maintenance duties to ensure a safe, sanitary, and welcoming environment. Responsibilities included disinfecting classrooms and restrooms, sweeping, mopping, vacuuming, trash removal, and restocking supplies. Collaborated with staff to address facility needs promptly and maintained high standards of cleanliness and organization.

### Team Member CAVA Restaurant 2024-2025

Delivered excellent customer service by greeting guests warmly, guiding them through menu options, and customizing meals to meet individual preferences. Maintained a clean and organized workspace while preparing food efficiently in a fast-paced environment. Collaborated closely with teammates, supported daily operations, and followed direction to ensure smooth service and a positive guest experience.

## References

**Danielle LaRauf**  
Manager, TMilly Studio

Phone: 818-271-0931

Email: staff@tmillystudio.com

**Nicole Kerr**  
Owner, Tutu School Sherman Oaks

Phone: 818-232-6302

Email: twirl@tutuschoolshermanoaks.com