

Dante

# Roy Huland

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## OBJECTIVE

To secure a position with an organization that will allow me to demonstrate my skills.

## SUMMARY OF QUALIFICATIONS

- Reliable, dependable, fast-learner
- Team-player, easy to get along with
- Punctual, able to work unsupervised

## EXPERIENCE

✓ **Food Prep Cook**, Dabba Restaurant, San Francisco *May 2016 – November 2016*

- Prepped and cooked food as ordered in less than two minutes
- Maintained calm and professionalism in a very fast paced busy environment
- Cleaned and sanitized all utensils, containers, equipment, and entire cooking station at the end of every night
- Provided customer service to guests in a friendly and professional manner

✓ **Security Guard**, Mr. Thompson's Security, San Francisco *March 2012 – March \*\*\*\**

- Observe and report all unusual actions and keep up to date logs.
- Take action in emergency situations, safety hazards, or other unusual situations.
- Make rounds, check windows, doors, and keep aware of unauthorized individuals in any area.
- Keep in radio contact with other associates patrolling on shift.

✓ **Dishwasher**, Airbnb, San Francisco *June 2015 – March 2016*

- Provided guests and employees with clean and sanitized dishes
- Ensured dishes were sanitized and available as needed
- Set up dish machine in the AM and closed down machine in the PM
- Maintained daily cleanliness and maintenance of dish machine
- Placed clean dishes, pots, and pans in specified location
- Kept dish areas clean by sweeping, mopping, wiping countertops, and emptying trash
- Performed shift change and/or closing duties

✓ **Security Guard**, Monkey Sports, Allen, TX *Oct. 2014 – Dec. 2014*

- Patrolled industrial and commercial premises to prevent and detect signs of intrusion and ensure security of doors, windows, and gates.
- Wrote reports of daily activities and irregularities
- Called proper authorities in cases of emergency
- Circulated among visitors, patrons and employees to preserve order and protect property
- Answered telephone calls to take messages, answer questions and provide information

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## **Security Guard**, Guardsmark, San Francisco

*Dec. 2012 – April 2013*

- Operated and monitored alarm and closed-circuit television systems, receiving visitors and giving information.
- Monitored and authorized entrance and departure of person to guard against theft and maintain security of premises
- Answered alarms and investigated disturbances
- Report any unusual or any potential problem noted to the proper authorities.
- Wrote reports after action had been taken to correct a situation.

## **EDUCATION**

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<b>Guard Card</b>	<i>current</i>
<b>Food Handler's Certification</b>	<i>current</i>
<b>Chef's Program Certificate</b>	<i>2014</i>
Episcopal Community Services, San Francisco, CA	
<b>Medical Assistant Certificate</b>	<i>2010</i>
Westwood College, Dallas, TX	
<b>High School Diploma</b>	<i>2001</i>
McKinney High School, McKinney, TX	

*Excellent references available upon request.*