

Leon Murphy

T: 510.479.2727 E: murphy13412@gmail.com

Profile Summary

An able, enthusiastic, skilled, and reliable professional seeking a position that reflects my experience, skills, and personal attributes including dedication, meeting goals, creativity, and the ability to follow through.

Major Strengths

- ◆ **Judgment/decision-making** - able to make sound decisions based on information gathered and analyzed. Consider all pertinent facts and alternatives before deciding on the most appropriate action
- ◆ **Teamwork /interpersonal** - able to interact with people effectively. Able and willing to share and receive information. Cooperate within the group and across groups. Support group decisions
- ◆ **Quality Orientation/work standards** - maintain high standards, attention to detail, accuracy and completeness. Show concern for all aspects of the job

Driver

- ◆ Loading and unloading delivery goods such as food, equipment, mail, appliances, furniture, packages and envelopes
- ◆ Keeping driving records
- ◆ Performing simple vehicle maintenance; i.e. taking vehicle for inspections, filling tires with air,
- ◆ Informing supervisor of any vehicle problems
- ◆ Interacting with customers to obtain payment, signatures and giving receipts
- ◆ Heavy lifting of packages and other equipment
- ◆ Maintain assigned vehicle(s) clean inside and outside

Culinary/Kitchen Worker

- ◆ Clean food preparation areas, cooking surfaces, and utensils
- ◆ Cook the exact number of items ordered by each customer, working on several different orders simultaneously
- ◆ Maintain sanitation, health, and safety standards in work areas
- ◆ Measure ingredients required for specific food items being prepared
- ◆ Operate large-volume cooking equipment such as grills, deep-fat fryers, or griddles
- ◆ Wash, cut, and prepare foods designated for cooking
- ◆ Clean, stock, and restock workstations and display cases

Assistant Electrician

- ◆ Assists electrician in installing and repairing wiring, fixtures, and equipment
- ◆ Supplies electricians with materials and tools, using hand trucks, or by carrying material
- ◆ Measures and cuts pipe conduit to specified length, using steel tape and hacksaw

Wild – Land Firefighter

- ◆ Responsible for the prevention, containment and suppression of wild land fires
- ◆ Employed on seasonal basis by several federal and state agencies, including the U.S. Fish and Wildlife Service, the Forest Service, the National Park Service, Bureau of Land Management and the Bureau of Indian Affairs
- ◆ Nature of duties depends on the type of crew that I was working on

Work History

Kitchen Worker – Seventh Step Foundation – Hayward, CA
Driver – Johnson & Johnson – San Leandro, CA
Culinary – State of California – San Rafael, CA
Temp Driver – In-Terminal Service Corp – Oakland, CA
Assist. Electrician – Nate's Electric – Rodeo, CA
Wild-Land Firefighter – State of California – San Luis Obispo, CA

Education

General Education- Laney college-Oakland, CA
CPR Certified – San Luis Obispo, CA