

# **Ramon F. Maldonado**

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111 Taylor St. San Francisco CA 94102

Home: N/A Cell: (415)-580-9876: ramaldonado84@gmail.com

## **Career Overview**

I've gained many abilities through my work history, I'm always looking to be more knowledgeable in my field of work. Being an Accountant would fit in my skills and abilities. To maintain a healthy and professional work ethic at my place of employment. The will to help and go over the top for my place of employment.

## **Core Overview**

- Large Cash/ Check Deposit
- Inventory Control
- Adaptability
- Excellence Communication Skills
- Creative Problem Solver
- Conflict Resolution
- Active Listening Skills
- Opening/Closing Procedures
- Shipping and Receiving
- Material Handling
- Mathematical Aptitude
- Quick Learner
- Hard Working and Self Motivated

## **Accomplishments**

Being able to adapt to any circumstance to my employers needs. Moving up in positions at work at an accelerated rate with an attribute of multi-tasking. Attending school to be able to focus on my personal goals.

## **Work Experience**

### **Cashier/Clerk**

June 2010 to April 2011

**Safeway-Chico CA**

Attending to all customer questions and needs with purchases

**Brewer Support/ Lead Hopman**

April 2006 to October 2009

**Sierra Nevada Brew Co.**

Maintain Inventory for supplies in order to keep up with production needs. Writing weekly reports of production and keeping a log of production as followed managing others to keep production at a fast paced level. Safety training to GTHA's Standards. Being knowledgeable of the company's products. (As well as attending events)

**Education Background****•City College of San Francisco**

San Francisco, California

Accounting

Associates Degree

-Currently attending community college in order to receive my Associates of Art Degree. To be able to transfer to San Francisco State University and receiving my degree in Accounting.

**•Pleasant Valley High School 2002**

Chico, California

High School Diploma